

**Hartley District Progress Association
1813 Bicentenary Sub committee**

Record of Meeting 7 July 2012

Hartley Valley Teahouse 4:30 pm

Present: Dick Austen, Ian Campbell, Joan Kent, Tom Kent, Ramsay Moodie, Susie Moodie, Trish Ryan, Duncan Wass

Apologies: Wendy Hawkes, Lynda Lovegrove, Patsy Moppett, Robbie Park, Helen Riley.

In the Chair: Duncan Wass

The meeting commenced at 4:40

Previous Minutes: Motion: "That the Minutes of the meeting of 24 June 2012 be accepted as an accurate record." Moved: Duncan, Seconded: Trish. **Carried**

Motion: "That the Minutes of the meeting of 26 June 2012 be accepted as an accurate record" Moved: Ramsay, Seconded: Joan. **Carried**

Additional Agenda Items: Brochure Update
Passport
Sponsorship
Assigned Tasks: Wendy Hawkes

5. Matters Arising:

5(a) Report from Joan and Ramsay is covered later in agenda.

(b) BMCC Brand: Query whether this brand reflects the commemoration west of the mountains. Was developed without consultation. Generally, adoption was not supported. Duncan will check on the Bathurst position. Let the matter rest for now.

(c) Schools: Susie reported. Meeting with Fran Leighton went very well. Fran is enthusiastic about the involvement of schools. Wendy Hawkes (LCC Cultural Development) and Fran (La Salle) will work together on school participation. Their next meeting is set for Tuesday 10 July. Susie will keep in touch with the schools' progress. Will contact Fran before the next meeting.

(d) Media Strategy: Ramsay is working with Kate Miller who will report back by mid July.

(e) Western Crossings Trust: Ramsay reported. The Images Exhibition fits the Trust criteria. History Conference also fits subject to having an element on movable cultural heritage and video/paper publication. Should consider filming the Coss Road Project to qualify

it.

(f) Wiradjuri Elders' Meeting: Wendy, Ramsay, Jeremy will attend.

Questions in the original letter to the Elders.

Protocols to be confirmed (Ramsay to contact Kath Schilling).

"Welcome to Country" placement in the order of the day and who (Wiradjuri / Gundungurra).

(g) Hartley artefacts: Helen Riley is contact.

Need to confirm legitimacy of Tor name ("Kew-Y-Ahn"?).

Gundungurra contact is Carol Cooper.

6. Project Planning: Completion date May 2013 not yet confirmed.

N.P.W.S. will construct the path to the Tor.

HDPA will collaborate on this.

Plaque words: NPWS has carriage of plaque placement, design and words.

HDPA will collaborate with a draft of suggested wording to go to Steve Ring.

Duncan will email Jeremy about the draft wording.

Marquee and Catering: Planning will be confirmed after "Shape of the Day" is decided.

Marquee sponsorship suggested. Lithgow Workers Club has a marquee (Dick to follow up).

Stage area: Within marquee or flat top truck (truck successful at HDPA events).

Parking and Movement of Public: Need to ensure visitors are aware of all the events; Joan's suggestion of "Town Crier" was strongly supported (Tim Trevor-Jones? Justin from 2LT?) To be carried forward.

Mini programs given out on shuttle buses?

Signs at HHS will be discussed with Steve Ring.

Mini programs for later decision.

Guest Parking and Guest Reception: Presbytery lies in fenced area. Public Entertainment would commence as guests are moving to the reception. How many to reception?

Parking for special needs and emergency vehicles: Wheelchair fork lift vehicles to park at HHS? Disability parking would be off site (top of the hill or end of Carroll Drive) shuttle buses to HHS.

Ticket sales. Susie reported. Under NPWS charter, charging admission to HHS may not be approved. Check with Steve.

Entertainments: Brass band, bush band suggested.

Pat Drummond has been an excellent contact for past HDPA events.

St Bernard's Church suggested as alternative to marquee for reception.

The Royal was favoured for official guest parking.

Governor conveyed by carriage? Ramsay and Susie to contact company in Bathurst.

Timing of the event: Discussed the likely weather. Earlier start to the day? Query suitability of Illuminart as the cold and early darkness could mean dwindling audience.

Meeting favoured earlier start.

7. Coxs Road Walks: Dick reported property owner discussions are going well.

Query horses and riders to be included?

Insurance discussions have been successful.

Decided to work on separate dates for walks.

Grade degrees of difficulty for sections of the walk.

Bus pick up along the way.

Will offer the choice of entire length or sections for walking.

Road Inspection: Dick proposed his vehicle (takes five people) to drive the Cox's Road.

Will need maps.

Patsy Moppett has info on items of interest along the road.

Army Reserve to be offered a role.

Carolyn Piggott to be contacted.

"Kylie Park": Dick will make further contact with owners.

Road Inspection: set for Monday 16 July 9am. Meet at the Hartley School Grounds.

Dick had to leave the meeting.

Grant application for walk apparently not required.

Duncan offered to draw up plan details.

Agreement between property owners and HDPa will be facilitated with Dick's help.

Charge for walk? Discussed. Carried over.

Degree of difficulty. Ramsay will obtain criteria.

Recommend complete walk done by HDPa a.s.a.p ideally by end August.

Lithgow Walking Club as contact?

Mobile coverage to be checked.

Emergency beacons available from NPWS?

8. Shape of the Day. Refer Lynn Collins' concerns to Joan via email.

Duncan to incorporate suggestions and rewrite "Shape of the Day".

Favoured 11am go to 4pm due to weather concerns.

Discussed food stalls, games, activities.

Suggested contacts: Anna Carter following "Shape of Day" decision (Susie).

Chris and Angie Mills (marketing). Joan to liaise with Chris and Angie.

9. Images Exhibition: 4 May - 15 June. Venue has limited space available. Working bee to move items stored could make more space for "Images". Joan will ask Lynda to

discuss working bee with Steve. Query fixtures available. HHS is the preferred venue. Joan offered to contact Lithgow Family History Society for further information. Grant Applications will go to R.A.H.S, Heritage Council and Arts Council for the exhibition, archiving and digitising. Arts Council closes in October. Will finalise August. Decision on title needs further work. Suggestions we receive will be circulated by Ramsay and Susie. Suggest Allan Bardsley as speaker at Images.

10a. Passport. Joan reported that Robbie Park (LCC) is developing this. HDPa have one event and passport may not fit with our commemoration. Would need to work with folk from Penrith and throughout Blue Mountains. Query resources. Joan tabled quotes.

Trish will circulate quotes. Joan will maintain contact with Robbie. Passport stamp needed.

10b. Commemorative coinage: Believed limited to the 'Mountains. Trish will ask Wendy to check on an extension.

11. Date Signing Grant Application: Ramsay's draft and Duncan's amendments have been circulated. Joan recommends shorter document, prefer community emphasis rather than tourism to make grant more appropriate to history. Ramsay will re-draft. Closing date 20 July. Thanks to Ramsay. Document approved in principle.

12. History Conference: Duncan to contact Jeremy re status.

13. Brochure Update: Duncan and Ramsay to follow up.

14. Cox's Road Grant (cont.) Duncan to seek Dick's opinion.

15. Sponsorship: Ramsay reported. Packages are often preferred (refer Delta reply). Delta happy to support the commemoration.

Brochure update to be done by Duncan and Ramsay and provide to Delta.

John Doyle at this stage unable to accept invitation. Suggest another contact later in the year.

16. Allan Bardsley: Joan to contact Allan.

17. Tasks List: from Wendy Hawkes was tabled and accepted.

18. Back to Hartley Event: Next planning meeting 11 July at 7 pm. Susie urged us to support this National Parks / community event.

Next Meeting Friday 27 July at 3pm at The Teahouse.

Meeting was closed at 7:50

