



DOC18/812486

25 October 2018

Dear NPWS Stakeholder

### Invitation to apply for membership on the Hartley Historic Site Advisory Committee

As a valued stakeholder I am writing to advise that applications are being sought from community members with an interest in helping the National Parks and Wildlife Service (NPWS) conserve the values and manage the heritage of Hartley Historic Site, located on the western edge of the Blue Mountains.

The Hartley Historic Site Advisory Committee is established by the Minister for the Environment under Section 24(3) of the *National Parks and Wildlife Act 1974*.

The advisory committee ideally comprises of an Aboriginal person, persons with expertise and experience in local government, community involvement in conservation, cultural heritage management, rural or regional issues, ecotourism or ecologically sustainable visitor or tourist use, enjoyment and appreciation of reserves, and/or environmental education and community involvement in environmental education.

Successful applicants will be appointed by the Minister for a term of up to two years. The advisory committee is expected to meet on four occasions annually. Please note that these are voluntary positions. Travel and approved committee associated expenses will be reimbursed.

Completed applications on the attached form, accompanied by a curriculum vitae, must be returned by email to [rac@environment.nsw.gov.au](mailto:rac@environment.nsw.gov.au) or by post to NPWS Advisory Committee Secretariat, PO Box 1236, Coffs Harbour NSW 2450, by **Monday, 12 November 2018**.

If you require any further information, please contact Kanangra Area Manager, Angela Lonergan, on 02 6336 1972 or by email to [angela.lonergan@environment.nsw.gov.au](mailto:angela.lonergan@environment.nsw.gov.au).

Yours sincerely

**DAVID CRUST**  
**Director, Blue Mountains Branch**  
**National Parks and Wildlife Service**

Att: Application Form



# Office of Environment and Heritage

## Hartley Historic Site Advisory Committee Application Form

I wish to be considered for appointment to the Hartley Historic Site Advisory Committee.

### Applicant details

Title: \_\_\_\_\_ First name: \_\_\_\_\_ Preferred First Name \_\_\_\_\_

Middle name: \_\_\_\_\_ Last name: \_\_\_\_\_ Post nominals: \_\_\_\_\_

Home address: \_\_\_\_\_

Postal address: \_\_\_\_\_

Town or suburb: \_\_\_\_\_ State: \_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Gender: \_\_\_\_\_

Email address: \_\_\_\_\_ Date of birth: \_\_\_\_\_

### Membership Criteria

I meet the following requirement(s) for membership on the committee and can support my claim in this application and my curriculum vitae. **Select one or more of the following qualifications that apply to you:**

- Aboriginal person
- Expertise and experience in local government
- Expertise and experience in community involvement in conservation
- Expertise in cultural heritage management
- Expertise and experience in rural or regional issues
- Expertise and experience in ecotourism or ecologically sustainable visitor or tourist use, enjoyment and appreciation of reserves
- Expertise and experience in environmental education and community involvement in environmental education

### Diversity statistics

This information will be used to measure diversity in appointments. Members of the community, including women, Aboriginal and Torres Strait Islander people, people of culturally diverse backgrounds, people with a disability and young people (18–24), are encouraged to apply for positions on NSW boards and committees.

Are you a person with a disability? Yes  No

Are you an Aboriginal or Torres Strait Islander person? Yes  No

Do you have a culturally and linguistically diverse background? Yes  No

If yes to any of the three questions above, please provide details: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



## Appointment Process Information

Are you a **current** member of the Hartley Historic Site Advisory Committee? Yes  No

Are you a member of any other NSW government boards and committees? Yes  No  If yes, please list and advise term of appointments:

\_\_\_\_\_

Are you a public servant? Yes  No  If yes, which agency and what role? \_\_\_\_\_

\_\_\_\_\_

Are you listed on the NSW Register of Third-Party Lobbyists? Yes  No

If yes, please provide details \_\_\_\_\_

For review purposes, it would be appreciated if you would provide detail of how you learnt of the opportunity to nominate for membership of the Hartley Historic Site Advisory Committee (For example, NSW Government Boards and Committees website, Office of Environment and Heritage (OEH) website, NPWS email, NPWS Facebook page, other (please list) \_\_\_\_\_

## Authorisation and signature

I certify that my answers are true and complete to the best of my knowledge.

I approve the NSW Government undertaking probity checks, as deemed appropriate for applications to this committee.

I acknowledge that if I am approved for appointment to the committee, that I will be required to declare pecuniary/non-pecuniary interests.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

## Closing Date and lodgement

Submit this completed application form together with your curriculum vitae by email to [rac@environment.nsw.gov.au](mailto:rac@environment.nsw.gov.au) or post to Advisory Committee Secretariat, PO Box 1236, Coffs Harbour NSW 2450. **Applications close on Friday, 12 November 2018.**

### Lodgement Checklist

- This completed Application Form
- Curriculum Vitae

## Enquiries

For further information contact Angela Lonergan, NPWS Kanangra Area Manager, by telephone 02 6336 1972 or email [angela.lonergan@environment.nsw.gov.au](mailto:angela.lonergan@environment.nsw.gov.au).

## Privacy Statement

The Information submitted on this form, including personal details, will be stored in the OEH records system. OEH must comply with the *Privacy and Personal Information Protection Act 1998* (NSW), which regulates the collection, storage, quality, use and disclosure of personal information. For details, see 'OEH and your privacy' at <http://www.environment.nsw.gov.au/howeare/privacy.htm>. By submitting this form, you consent to the collection and use of your personal information in accordance with this. I also understand that my personal information may be disclosed to other NSW Government departments and agencies, including the Department of Premier and Cabinet, and/or Ministers for the purposes of the appointment process.